



*1036 Sunny Knoll Drive  
Galesburg, IL 61401  
(309) 342-4431*

*Office Hours  
Monday through Friday  
9:00 a.m. – 5:00 p.m.  
Closed on holidays*

# **Membership Handbook 2009**

## **MEMBERSHIP HANDBOOK 2009**

**All Lake Bracken Country Club memberships are annual memberships with the year beginning January 1<sup>st</sup> of each year. Members must carry and produce, when required, their LBCC membership card.**

**Note: The Board of Directors establishes annually all dues, initiation fees and all other annual and one-time fees and assessments.**

### **MEMBERSHIP CHANGE DUE TO JOB CHANGE**

**Any current member who, as a result of company relocation, must move from the area and finds it necessary to drop the current membership may do so only by submitting a letter of intent. This letter must contain the member's moving date. The moving date must reflect the date on which all family members using that membership will be leaving the area. The member is responsible for all monthly payments up to and including any partial month. For example, if the family is officially leaving on August 12<sup>th</sup>, they are responsible for the whole month of August. The letter of intent should be submitted to the LBCC business office as soon as the member can release this information. LBCC requests at least one month's notification. The Board must act on each resignation.**

### **MEMBERSHIP CHANGE DUE TO DEATH**

**Any current member who, because of the death of a spouse, seeks a change in membership may do so by submitting a letter requesting the change. The Board must act on each change or resignation.**

### **BILLING PROCEDURES FOR DUES, CHARGES AND FEES**

**Statements will be mailed on or about the 5<sup>th</sup> of the month. These statements will reflect dues for the following month and charges from the prior month. Payment is due by the 25<sup>th</sup> of the month. Dues and fees will be considered delinquent after the 25<sup>th</sup> of the month and will be charged a \$10.00 per month late fee.**

**NOTE: All dues, fees and charges may be paid monthly with a credit card.**

### **DELINQUENT ACCOUNTS**

**Delinquent accounts will be presented to the Bracken Holdings, Inc. Board of Directors at their regular meeting (usually the 3<sup>rd</sup> Tuesday of the month). Following action by the Board of Directors ALL Club privileges are immediately suspended and other action may be taken. Payment must be made to the Office Manager (not the Pro or any other Club employee) in order to be removed from the delinquent list and have privileges restored.**

**Members in arrears 45 days or more, or habitual delinquents, as deemed by the Board of Directors, may lose some or all club privileges.**

**Members in arrears 45 days or more, or habitual delinquents, as deemed by the Board of Directors, may lose the privilege to pay by the month.**

#### **MISCELLANEOUS**

**New Full, Social and Single members joining the Club will be allowed a pro-rated membership after January 31<sup>st</sup>.**

**Members who drop their membership and reapply for a new membership at a later time are subject to the initiation fees and dues in effect at that time.**

**Members who drop their membership and reapply within the same year must pay back any fees that would have accumulated if the membership was not dropped.**

**Members who go down in membership class and want to go back up within a 12 month period will be required to pay the difference back within that 12 month period and not a calendar year.**

#### **GUEST PRIVILEGES**

- 1. Guests living within a 35-mile radius of Lake Bracken Country Club are limited to 5 days per year as a guest. Special events are not included.**
- 2. Guests must accompany a member. Members are responsible for the conduct of their guests. All guests must comply with all LBCC rules including the dress code.**
- 3. A one or two week vacation plan for guests outside the 35-mile radius allows for unlimited rounds of golf for a fee established by the Board of Directors. Guests must accompany a member. The Golf Pro is in charge of this plan. Guests must pay the appropriate fees prior to use of the facility.**
- 4. The immediate families of Full, Social and Single memberships that live beyond 35 miles will be allowed to use the pool, ATV trails, and lake with fishing privileges without cost. Daily green fees for immediate family guests of Full and Single memberships using the golf course will be \$15.00. Members need not accompany their immediate family guests. Prior arrangements must be made with the Club Office (342-4431) to receive these family guest passes.**
- 5. Lake Bracken Country Club has reciprocal agreements for golf with other area country clubs. Contact our Golf Pro to make the arrangements.**

**Note: The Board of Directors establishes annually all green fees, pool fees and fishing fees.**

## **GOLF RULES**

### **CHILDREN (Ages 7 & Under)**

**Monday – no play prior to 2:00 p.m.**

**Tuesday – no play**

**Wednesday – no play**

**Thursday – 7:00 a.m. to 1:00 p.m. during the junior golf program**

**Friday – no play prior to 2:00 p.m.**

**Saturday, Sunday and holidays – no play prior to 6:00 p.m.**

**All children ages 7 & under must accompany a parent at all times, including the junior golf program.**

### **JUNIOR GOLF (Ages 8-15)**

**Monday – unrestricted**

**Tuesday – no play prior to 2:00 p.m.**

**Wednesday – play must begin on #1 tee only before 11:00 a.m. or after 5:30 p.m.**

**(May thru September)**

**Thursday – 7:00 a.m. to 1:00 p.m. during the junior golf program**

**Friday – unrestricted**

**Saturday, Sunday and holidays – no play prior to 1:00 p.m.**

**All junior golfers ages 11 & under must accompany a member 18 years of age or older at all times, except during the junior golf program.**

**Jr. golfers ages 12 & over or having completed the 6<sup>th</sup> grade may play unaccompanied during specified times.**

### **LADIES**

**Unrestricted except as follows:**

**Wednesday – play must begin on #1 tee only before 11:00 a.m. or after 5:30 p.m.**

**(May thru September)**

**Thursday – no play 7:00 a.m. to 1:00 p.m. during the junior golf program**

### **MEN**

**Unrestricted except as follows:**

**Tuesday – no play until 1:00 p.m. (May thru September)**

**Thursday – no play 7:00 a.m. to 1:00 p.m. during the junior golf program**

### **GENERAL GOLF**

- 1. All special events have priority over the above times. Special events will be posted on the Pro Shop bulletin board.**
- 2. Eligibility for special events (i.e. tournaments, guest days, etc.) are as follows:**
  - a. Must be current in all Club dues and fees through the previous month for any event held in the first 10 days of the month.**
  - b. Must be current in all Club dues and fees in the current month for any event held after the 10<sup>th</sup> of the month.**
- 3. Reserved tee times are available on Saturday, Sunday and holidays from approximately 7:15 a.m. to 9:00 a.m. The Golf Committee will determine tee times. See the Golf Pro for reservations.**
- 4. All golfers must register at the Golf Shop prior to starting their round.**

5. All golf starts at the No. 1 tee. Starting at No. 10 tee can be authorized by the Golf Pro only.
6. No groups larger than five except for two-ball groups.
7. Two-ball play is limited to six persons per group and must be approved by the Golf Pro.
8. All members must post scores in the Pro Shop in order to establish a handicap for participation in Club-sponsored events. Scores must be adjusted as directed by the USGA. Until five scores are computed, members must play from scratch. Computer calculates handicaps and a handicap fee are charged for this service.
9. Twenty (20) current year scores must be computed in order to establish a handicap for participation in the Men's Round-up Tournament. Ten (10) current year scores must be computed in order to be eligible for the Women's Open.
10. Proper golf etiquette must be practiced at all times and all golfers must comply with the Club's dress code.
11. Children under age 5 are not allowed on the course without permission of the Golf Pro.

#### **DRESS CODE**

1. Proper golf attire suitable for a Country Club must be worn at all times by both members and guests when using the golf course, lounge, or dining room. *Proper golf attire includes collared shirts or mock turtlenecks for males. No short shorts, gym shorts or cut offs allowed for males or females.*
2. Women may not wear halter-tops or spaghetti strap tops on the course.
3. No bare midriffs.
4. Only spikeless golf shoes or tennis shoes allowed on golf facilities.

**This dress code applies to all members and guests regardless of age.**

#### **GOLF CART RULES**

1. All privately owned golf carts must be approved by the Club Superintendent and the Golf Chairman before use on the course.
2. Private carts are for use of the cart owner and/or the owner's immediate family members who are covered under the member's Full Family membership.
3. Private carts may not be shared by two separate memberships.
4. Cart usage: Only one single cart rider per group is permitted. Two riders only per cart. Three bags may be carried.
5. No one under 16 years of age is permitted to operate a golf cart unless accompanied by a parent.
6. The Office Manager shall assign golf cart storage at the Club sheds.
7. Cart owners must pay all trail fees (and cart storage fees if applicable) before operating cart on golf course.
8. All motorized carts and pull carts must be kept 35 feet from all greens.
9. All carts should stay behind painted lines or ropes.

## **DRIVING RANGE**

- 1. Do not remove balls from the range.**
- 2. All players must hit from the mats or the designated areas.**
- 3. Aim for yardage signs and avoid hitting balls into the woods.**

## **TENNIS RULES**

- 1. Playing time is limited to one hour when others are waiting. Time starts and stops on the hour.**
- 2. Tennis shoes must be worn as well as proper tennis attire (shirt, shorts, or slacks).**
- 3. No food or drink on the tennis courts.**

## **FISHING**

- 1. Illinois State Fish and Game Laws will apply with regard to licenses and size and species of fish, which may be kept. No taking of frogs.**
- 2. Maximum catch per day is:**
  - Largemouth Bass – A harvest limit of five (5) fish/day/person with only one (1) fish/day/person over 15 inches.**
  - Walleye – Catch & release only until further notice (recently stocked). The future Walleye regulation should be a harvest limit of two (2) fish/day/person with a minimum size of 15 inches.**
  - Black & White Crappie – A harvest limit of twenty-five (25) fish/day/person with no minimum size limit.**
  - Bluegill and/or Green Sunfish – No harvest or size restrictions.**
  - Redear Sunfish – Catch & release only until further notice (recently stocked).**
  - Channel Catfish – A harvest limit of five (5) fish/day/person with no size restrictions.**
  - Flathead Catfish – A harvest limit of one (1) fish/day/person with a 15 inch minimum size limit.**
  - Carp – No harvest restrictions.**

**All anglers fishing Lake Bracken, which includes members and their invited guests, must possess a valid Illinois fishing license or be exempt due to age or disability. In addition, all anglers are subject to all rules and regulations within the Illinois State Fish Code.**

- 3. Trout line, throw line, seining, netting or bottle fishing are not permitted.**
- 4. Only minnows purchased from bait dealers allowed.**
- 5. All guests fishing require a daily fee paid at the Club Office, Snack Window or to the Lake Patrol Officer. (Age 16 and over)**
- 6. No fishing allowed from private docks or shoreline without the consent of the homeowner.**

## **BOATS, MOTORS, PONTOONS**

- 1. Maximum motor size for fishing boats and canoes is 8 hp.  
Maximum size for pontoons is 28 hp. Fishing boats carrying an outboard motor over 8 hp may use the lake, if these motors are idling only.  
Trolling motors are approved.**
- 2. Maximum lake speed is 10 M.P.H. Observe a “no wake” rule 75 feet from the shoreline.**
- 3. All boats, pontoons, and motors must be registered with the State of Illinois and with the Holding Corporation. Both State and Corporation numbers must be displayed on the craft.**
- 4. All rules and regulations of the Illinois Boat Registration and Safety Act of 1959 must be complied with.**
- 5. No pulling people behind boats or pontoons.**

## **SWIMMING**

### **Lake Swimming**

- 1. Swimming is at your own risk. Swimming is restricted to:
  - a. private docks.**
  - b. boats or pontoons which are anchored. Swimmers shall at no time be beyond 25 feet of anchored boat.****
- 2. No swimming or wading is allowed at the “old beach” area.**

### **Pool Swimming**

- 1. Every swimmer must register and pay any guest fees at the sign-in desk located in the Pool area.**
- 2. All bathers must shower before entering the Pool.**
- 3. No food allowed inside the pool fences.**
- 4. Absolutely no glass in the Pool area.**
- 5. Diving – only one person allowed on diving board at a time.**
- 6. Diving must be straight out and only one bounce on the board.**
- 7. Use of the Baby Pool is limited to children unable to swim in the Main Pool without adult supervision. All non-swimming children must be supervised by an adult (at least 15 years old).**
- 8. The Pool is available for private rentals after 8:00 p.m. Contact the Pool Manager for details.**
- 9. The Club Manager and Board of Directors will determine Pool hours.**
- 10. The Pool will open during regular hours, weather permitting. The air temperature must be 70 degrees or above to open the Pool. The Galesburg time/temperature phone number (343-8011) will determine the air temperature.**
- 11. During adult swims, everyone under 18 must be out of the Pool and behind the white line.**
- 12. All situations not covered by the Pool or Club rules will be left to the discretion of the Pool and/or Club Managers.**

## **PICNIC GROUNDS**

- 1. Members who wish to entertain groups, which include non-members, must make advance arrangements with the Club Office.**
- 2. Shelters may be reserved (except for holidays) through the Club Office.**
- 3. The shelter at the Pool may not be reserved during Pool hours.**

## **SNOWMOBILES, ALL OTHER RECREATIONAL VEHICLES & HORSEBACK RIDING**

- 1. All motorized recreational vehicles must be registered with the Holdings Corporation. The registration sticker must be displayed.**
- 2. These activities are not allowed on the golf course and are required to have their own liability insurance.**
- 3. All ATV guests require a daily fee paid at the Club Office, Snack Window or to the Lake Patrol Officer. (Age 16 and over)**

## **CAMPING**

- 1. A campsite has been established at sandy point across from the old clubhouse and dam for use of the Club members only. Member guests must be accompanied by the member. Permission for its use, along with a list of rules and restrictions, must be obtained from the Club Manager.**

## **HOMESITES**

- 1. Owners of homes on Bracken Holdings, Inc. property must notify Bracken Holdings of pending sales. The buyer must apply for and be approved as a Full member before final closing.**
- 2. Owners may not rent to anyone until the renter has been approved as a Full member.**
- 3. All new exterior construction of any type must be pre-approved by the Homesites Committee and the Board of Directors.**
- 4. Any changes or alterations to property lots must be pre-approved by the Homesites Committee and the Board of Directors. For example: retaining walls, lakefront improvements, fences and land improvements. All trees and brush removed must be pre-approved.**
- 5. A penalty for making changes to property lots without the permission of the board is determined by the Board of Directors.**

## **SANITATION**

- 1. Trash must be in plastic bags and deposited in receptacles approved for that purpose. It is the resident's responsibility to see that pets and/or wild animals do not disturb their trash.**
- 2. Only yard trash may be burned in places designated by the Club Manager.**

## **MISCELLANEOUS**

- 1. Pets must be on a leash while on Bracken Holdings property.**
- 2. No hunting or firearms shall be permitted on the premises.**
- 3. Rules are subject to change by the Club Manager and Board of Directors that do not conflict with Bracken Holdings, Inc. bylaws.**

## **CLUB DISCIPLINARY POLICY**

**The Board of Directors has reviewed the rules and procedures for the use of Club facilities by members and guests and has established the following procedures for Management staff to enforce rules and violations.**

**When a member or guest is in violation of Club rules, the member will be notified of the violation and thanked for their cooperation in the future. A minor's parent will be notified of rule violations. The Board of Directors will be notified of the violation via an incident report and a copy will be retained in the Club Office.**

**If a rule violation or violations are deemed chronic or severe, the Board of Directors can take further action to include loss of member privileges.**